

Captain of the Day for Knaphill Triples Matches

Responsibilities:

Make sure the other 5 know that they are playing.

You decide on the two teams and playing positions of the two triples.

Write out our two score cards.

With their captain, arrange for rink allocation and which of our teams plays which of theirs by pairing our two cards with their two cards **facedown**. Then the away captain writes a rink number on the back of each pair of cards.

If playing at Home:

- If there is not enough milk at the club, buy some using the “tea and coffee money” in the fridge. Approximately 2 pints or 1 litre should be enough. There should always be biscuits, tea, coffee and sugar in the cupboard.
- Decide on which two rinks to use. Two rinks are already allocated in Rink Booking Book in Club House but these may be changed if other rinks are available
- Allocate one of the teams to set up the rinks and another to prepare tea/coffee and biscuits for half-time.
- Collect £1.50 from all six of our players.
- Collect the opposition’s £6 match fee from their team captain and give the £15 combined match fee to the West End Team Coordinator.

Zone 1 Team Coordinator is

Zone 2 Team Coordinator is **Kevin Woodley**

- Make sure the rink equipment is put away and the washing-up is done.

If playing Away:

- Collect £1.50 from all six of our players.
- Give the opposition’s team captain just £6 of our match fee.
- Give the remaining £3 of our match fee to our Team Coordinator (see above)

After every match:

- Please e-mail **Peter Dixon** at dixon1946@sky.com with the overall result, the shot count for each Triple and the names of all 12 players. He’ll accept a scan of both scorecards which will give him what he requires.
- Write the match report and e-mail to Derek along with the result.
- Give our two signed score cards to your Team Coordinator.